

ANNEX TO CROUS RULES AND REGULATIONS:

**PENALTIES AND DISCIPLINARY PROCEDURE**

**Art. 1:** Students contravening the rules and regulations are liable to two types of penalty.

**Art. 2:** Type 1 penalties, applied by the Director of the Residence, who informs the Director of the CROUS, are as follows:

1. Spoken observations.
2. Written warning, given at an interview with the Director of the Residence. After a written warning, the Director of the Residence may move the student to another part of the Residence.
3. Written reprimand sent to the resident by registered delivery, to be signed for on arrival or countersigned by the resident (after notification by the Director of the Residence). The reprimand is noted in the admission file. After a written reprimand, the Director of the Residence may request application of a Type 2 penalty.

**Art. 3:** Type 2 penalties are fixed at the discretion of the Director of the CROUS, whether they be precautionary measures or decisions made following consultation of the Disciplinary Committee.

**Art. 4:** The Disciplinary Committee is composed as follows:

- . the President: Director of the CROUS or his/her representative;
- . two members of the Board of Directors other than student members;
- . three student representatives elected to the Board of Directors of the CROUS;
- . the Director of the Residence.

Meetings of the Committee are called by its President.

Where voting is split, the President has the carrying vote.

The resident in question is given written notice (by registered letter to be signed for on delivery) of the accusations made against him/her and is invited to make any relevant observations within a five-day period. He/she is then called before the Committee and may be given assistance by a person of his/her choosing.

The Committee's decisions are valid even in cases where the resident summoned does not attend and where he/she has not made any written observations.

**Art. 5:** The Director of the CROUS, after consulting the Disciplinary Committee, is authorised to apply the following penalties:

- temporary or permanent exclusion due to serious contravention of the regulations in any part of the accommodation run by the CROUS;
- non-readmission for the full duration of the individual's studies and in all accommodation run by the CROUS;
- non-readmission for the academic year in all accommodation run by the CROUS; conditional readmission may be possible after the end of the year.

**Art. 6:** Precautionary measures

A) In cases of physical violence or serious threat to the safety of persons and property:

the Director of the CROUS, may, at the recommendation of the Director of the Residence, immediately exclude the student from the residence; the Disciplinary Committee will meet within a fortnight.

B) In cases where penal proceedings have been lodged against a resident, the Director of the CROUS may, at the recommendation of the Director of the Residence, decide as a precautionary measure to suspend readmission of the student in question, until the relevant court has passed judgement.

» One signed copy to be kept by the Residence

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